

**CORPORATE GOVERNANCE PANEL PROGRESS REPORT**

<b>Panel</b>	<b>Decisions</b>	<b>Date for Action</b>	<b>Action Taken</b>	<b>Officer Responsible</b>	<b>Delete from future list</b>
23/07/2014	<p><b><u>Review of effectiveness</u></b></p> <p>Agreed to undertake a review of the S106 Agreement Advisory Group during 2014/15.</p>	December 2015	The financial systems that monitor S106 funding are being replaced. It was intended to undertake an internal audit review of the S106 process prior to undertaking the effectiveness review of the Advisory Group. It is suggested that the review be postponed until December 2015 so as to allow the new financial system and associated reporting systems to be introduced.	Internal Audit & Risk Manager	No
25/09/2014	<p><b><u>Effectiveness of the Panel</u></b></p> <p>Referred the evaluation of Member performance to the Member Development Group.</p>		<p>The Managing Director called a meeting with the Chairman and Vice Chairman to discuss this further. However, this was then cancelled. Subsequently the Managing Director, Corporate Director (Services) and Corporate Team Manger have recently discussed the matter at a meeting held with the Chairman.</p> <p>This issue was also discussed at the informal Panel meeting held on 19 August 2015. As the Member Development Group no long meets, Members agreed that the evaluation of Member performance should be considered and dealt with at a Member, rather than Officer level. The Panel Chairman</p>	Corporate Team Manager	Yes

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			is to take this matter forward.		
26/11/2014	<p><b><u>Training</u></b></p> <p>The Panel are of the opinion that there is a need for mandatory training for Members of the Corporate Governance Panel.</p>		The Corporate Director (Services) has been asked to consider this as part of her review of the Constitution	Corporate Director (Services)	No (to remain until Constitution review completed).
26/11/2014	<p><b><u>Value for Money at HDC</u></b></p> <p>Requested that the report of the Overview and Scrutiny Panel (Economic Well-Being) detailing the outcome of the Select Committee on Project Management should be considered by the Panel.</p>		<p>A report on the findings of the Project Management Select Committee have been presented to the Overview &amp; Scrutiny (Economic Well-Being) Panel and the Cabinet meetings in April and subsequently reported to Full Council. Various recommendations were approved on how project management can be further improved including:</p> <ul style="list-style-type: none"> <li>• Project updates to be included in the quarterly performance reports to Overview and Scrutiny Panels;</li> <li>• A review by the Overview &amp; Scrutiny (Economic Well-Being) Panel be arranged for 6 months' time to review steps followed in delivering the In-Cab Technology project and other projects currently in the delivery stage, including their procurement processes, and to</li> </ul>	Corporate Director (Services)	Yes

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	Suggested that the Council's Procurement Manager should be invited to attend a future meeting of Panel.	2 <sup>nd</sup> December 2015	<p>assess how well the highlight reports for these projects are working;</p> <ul style="list-style-type: none"> <li>• A review by Members of the Project Management Select Committee be arranged for 12 months' time to review financial reporting on projects and the post-delivery stage.</li> </ul> <p>The Panel have agreed a training programme and that a short information session on Procurement be delivered to the Panel prior to the December meeting.</p>	Head of Resources	Yes
03/06/2015	<p><b><u>Fraud Working Group</u></b></p> <p>The Panel agreed that the subject of a new Fraud Working Group will not be considered until the Work Programme of the Corporate Fraud Team has been agreed by the Corporate Management Team.</p>	Not before December 2015		Head of Customer Services	No
15/07/2015	<p><b><u>Internal Audit Service: Annual Report</u></b></p> <p>The Panel expressed strong concerns regarding the inadequacies of the LGSS E-</p>		The Corporate Team Manager has been notified of the concerns of the Panel and these will be considered as part of the management of the LGSS contract.	Corporate Team Manager	Yes

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	Recruitment system.				